

**Appendix 1:**

**Year End Update on the  
People and Communities  
Committee Plan 2017-18**

**People and Communities Committee Responsibilities include:**

The People and Communities Committee is responsible for the development and implementation of strategies, policies, programmes and projects aimed at improving life at a local level, aligned to outcomes agreed in the community plan and corporate plan. This includes:

Developing and delivering programmes, events and activities to promote health, safety and wellbeing at a local level.

- Administering and enforcing the Council's powers and duties under the Public Health Acts and all environmental health and building related legislation and regulations.
- Securing and providing adequate provision for the recycling, treatment and disposal of commercial and domestic waste including bulky waste and the collection and disposal of abandoned motor vehicles.
- Exercising the Council's powers for improving local environmental quality in relation to housing legislation, managing controlled waste, emergency planning and community safety and anti-social behaviour, clean neighbourhoods and other environmental or regulatory issues not falling within other Committees remit.
- Managing, maintaining and maximising the benefit of the Council's parks, pitches, playgrounds and other public spaces as well as community centres and other indoor facilities.
- Developing and implementing activities to ensure the delivery of corporate strategies and initiatives in respect of the promotion of health and physical activity, environmental protection, community safety and other such areas under the domain of this Committee.
- Overseeing the delivery of the Council's frontline services and associated community assets including: Environmental Services; Cleansing; Waste Management; Parks and Cemeteries service (excluding Belfast Zoo, Malone House and Belfast Castle), Neighbourhood and Development Services; Community Services, Community Safety and Emergency Planning.

Growing the Economy							
Ref	Activity	2017/18				Responsible	Please provide detailed commentary for activity milestones
		Q1	Q2	Q3	Q4		
<b>1.1 Create employment and opportunity</b>							
<b>1.1.1</b>	<b>Develop local inclusive economic growth actions</b>					<b>Director/ AD's: Nigel Grimshaw</b>	1-2. A council-wide Inclusive Growth framework is being developed as part of the Belfast Agenda. It is anticipated this framework will be developed by the autumn of 2018/19. As local area planning develops in 2018/19 Inclusive Growth actions will be integrated into the local plans.
.1	Integrate inclusive growth actions into local area plans to be delivered in 2018/19						
.2	Develop a resource strategy and prepare for delivery in 2018/19						

Living here							
Ref	Activity	2017/18				Responsible	Please provide detailed commentary for activity milestones
		Q1	Q2	Q3	Q4		
<b>2.1 Improve neighbourhoods</b>							
<b>2.1.1</b>	<b>Design and deliver an integrated and interagency approach to neighbourhood regeneration</b>					<b>Director/ AD's: Nigel Grimshaw</b>	Neighbourhood Regeneration managers from Bradford Metropolitan council met with a range of Council-wide officers to share good practice regarding approaches to Neighbourhood Regeneration.
.1	Develop a draft Neighbourhood Regeneration strategy and framework including good relations, safety, health and wellbeing						
.2	Consult on the draft strategy						
.3	Prepare for delivery in 2018-19					<b>Lead: Stevie Lavery</b>	As there is significant alignment with the emerging area planning framework this activity will be taken forward as a strand within this and will continue to be progressed in 2018/19.
<b>2.1.2</b>	<b>Develop an early interventions and support programme</b>					<b>Director/ AD's: Rose Crozier</b>	1. Staff training was completed in March 2018 and the first programme has been delivered in Loop River play centre for the under 5 age group. Delivery of the programme will be ongoing. 2. Services have continued to be delivered in partnership with the Red Cross to newcomer families in the city and in particular the Syrian refugee families who have settled in the community. Traveller play services have also continued and staff have developed capacity within the Islamic community for the mothers establish their own Mother and Toddler group. 3. Work has continued to develop relationships with key HSCT professionals. Services including Come and play for under 5s and their parents have been promoted for Trust service users in North Queen Street and Ballysillan play centres. 4. The Be Playful Programme has been written up but further delivery has not taken place consideration needs to be given as to how to recruit participants to this programme in 2018/19. <i>NB. The Play Development Officer post is currently vacant pending recruitment.</i>
.1	In partnership with the Early Years Organisation, research and pilot a new intervention for pre-school children in voluntary and community groups.						
.2	Extend the play outreach services to newcomer and hard to reach communities and liaise with the Family Support Hubs to raise awareness of our service offer.						
.3	Develop partnerships with key HSCT professionals to promote and develop our play services to ensure that they reach those families most in need.						
.4	Further develop the Be Playful Programme to target young parents across the city						

<b>2.1.3</b>	<b>Deliver a city and neighbourhood community safety programme</b>					<b>Director/ AD's:</b> <b>Rose Crozier</b>  <b>Lead: Alison Allen</b>	1. Belfast (D)PCSP Strategic Plan 2017-18 completed 2. Project Based Performance Measures (OBA) already in place to report on contribution projects are making towards agreed outcomes and quarterly reports submitted to funders. 3. Thematic Turning the Curve Exercises (OBA) completed in October/November 2017 involving all relevant partners. These are ASB, Feeling Safer, Sexual Violence, Drugs/Alcohol and Confidence in Policing (including supporting a culture of lawfulness) and 2018/2019 Action Plan in Development. 18/19 Plan developed using OBA 4. Ongoing joint tasking between SNO, Park Warden and AEO staff resources to priority sites taking place with agreed deployments at the weekends and on holidays to maximise resources 5. Council tasking liaises weekly with PSNI to identify those locations needing police support as well and to plan joint Council/PSNI operations 6. Information Sharing Agreement around Drug and Alcohol Issues and supporting vulnerable people currently being finalised between statutory, community and voluntary partners to improve service delivery. Some remaining challenges are being worked through associated with the sharing of personal sensitive data relating to vulnerable people
.1	Deliver Belfast (D)PCSP Strategic Plan, ensuring alignment to the						
.2	Belfast Agenda Outcomes						
.3	Present quarterly (D)PCSP performance report cards (OBA) to council and funders						
.4	Ensure integrated delivery of Safer Neighbourhood Officer (SNO), Park Warden and AEO services to address community safety issues						
.5	Improve the integration of council front line ASB services with PSNI (especially at peak times and in priority hot spots)						
.6	Improve existing information sharing arrangements (statutory, community and voluntary) to support more effective service delivery						
<b>2.1.4</b>	<b>Deliver an annual programme of local events and cultural celebrations</b>					<b>Director/ AD's:</b> <b>Rose Crozier</b> <b>Leads: Cate Taggart, Alison Allen</b>	1. This work is ongoing and activities have been aligned to the Departmental Change Programme 2. The Integrated Working in Community change work stream is currently scoping activity programming across the Department in order to review the programme offer, improve integrated delivery and communication, and identify and address any gaps.
.1	Deliver a comprehensive programme of events and activities per area						
.2	Monitor and evaluate events and activities ensuring linkages to outcomes						
<b>2.1.5</b>	<b>Retain Green Flag accreditation for 15 open spaces and apply for accreditation in two more sites</b>					<b>Director/ AD's:</b> <b>Siobhan Toland</b> <b>Lead: Fintan Grant</b>	1. We have successfully retained our 15 green flags 2. We have achieved accreditation for 2 additional green flags, 17 in total
.1	Re-apply to retain Green Flag Accreditation for our current 15 sites;						
.2	Apply for accreditation in two new sites - Tullycarnet Park and Dunmurry Village						
<b>2.1.6</b>	<b>Manage, maintain and animate the Connswater Community Greenway (CCG)</b>					<b>Director/ AD's:</b> <b>Rose Crozier</b> <b>Lead: Stephen Stockman</b>	1. CCG was completed April 2017. 2. A number of events have taken place at each of the sections as they have opened. An animation plan is in place and will continue to develop. A full maintenance plan is in operation for Phase I and a contractor is still maintaining elements of Phase II. A Green Flag Management Plan is in place.
.1	Finalise physical works						
.2	Scope and commission sustainability of works at CCG.						
<b>2.1.7</b>	<b>Develop and deliver a social innovation challenge programme</b>					<b>Director/ AD's:</b> <b>Nigel Grimshaw</b>  <b>Lead: Stevie Lavery</b>	1. Draft Framework and process has been developed 2. Future delivery will be progressed as part of area planning work 3. Inner East and Whiterock have completed an Accelerator Programme, with 3 projects currently pitching to receive funding. 4. Successful projects have been awarded funding in Belvoir and Milltown (3). Pitching workshops have been organised for new Lodge and Inner East (May 2018)
.1	Finalise the Social Innovation Challenge Programme Framework, which includes the delivery of an Accelerator Programmes within locality planning areas,						
.2	Examine the future delivery of innovation programmes within council, as part of the new approach to area working						
.3	Complete the Accelerator Programme in Inner East and Whiterock, and initiate a second programme for New Lodge, Belvoir and Milltown						
.4	Award funding to the successful projects from the Accelerator programme.						
<b>2.2</b>	<b>Improve the city living experience</b>						
<b>2.2.1</b>	<b>Continue to deliver the playing pitches strategy</b>					<b>Director/ AD's:</b> <b>Nigel Grimshaw</b> <b>Lead: Stephen Walker</b>	1. Physical works at Falls Park is now complete 2-3. Work is underway with Cherryvale due to be completed by the end of summer
.1	Begin work at Falls Park						
.2	Award tender for Cherryvale						
.3	Begin work at Cherryvale						
<b>2.2.2</b>	<b>Deliver the Amateur Boxing Strategy and programme of work</b>					<b>Director/ AD's:</b> <b>Rose Crozier</b> <b>Lead: Cormac McCann</b>	1. Action plan was agreed 2. Quarterly reporting compliant with action plan 3. 2018/19 action plan and budget agreed
.1	Work with governing body to develop action plan for agreed budget						
.2	Monitor and review the delivery of the agreed action plan						
.3	Review performance to determine future support						
<b>2.2.3</b>	<b>Develop and deliver the City Centre Streetscape project</b>					<b>Director/ AD's:</b> <b>Nigel Grimshaw</b>	1. City Centre Streetscape Strategy and Action Plan completed. 2. Initial consultation has occurred however further engagement to be rescheduled pending development of the Change Programme and new Departmental structures, which will inform and shape city centre service delivery.
.1	Develop a City Centre Streetscape Strategy and Action Plan						
.2	Consult and engage with key strategic partners						
.3	Identify increased opportunities for enhanced partnership working in						

.4	the City Centre Implement the agreed programme of work in line with the City and Neighbourhood Change programme					<b>Lead: Siobhan Toland</b>	<ul style="list-style-type: none"> <li>3. Identification of increased opportunities for enhanced partnership work in the city centre to be rescheduled pending further development of the Change Programme and new Departmental structures, which will inform and shape city centre service delivery.</li> <li>4. Project implementation has been integrated with the Open Spaces and Streetscene project. Further progression dependent upon wider development of the Change Programme.</li> </ul>
<b>2.2.4</b>	<b>Deliver city events and activities (Rose week, Autumn Fair, Spring Fair)</b>					<b>Director/ AD's: Rose Crozier Lead: Agnes McNulty</b>	<ul style="list-style-type: none"> <li>1. Spring Fair, Rose Week and Autumn Fair were successfully delivered as per the planned programme of events.</li> <li>2. At Spring Fair and Rose Week, charging was again introduced for a select number of the children's entertainment activities; the additional hire costs for the activities were recovered during both events.</li> <li>3. Independent research of visitors' perceptions to each of the 3 events revealed high levels of customer satisfaction namely Spring Fair (98%), Rose Week (97%) and Autumn Fair (90%). The top key improvements has suggested for each event the need for more children's entertainment, better signage and more seating; these areas will be addressed going forward for 2018-19.</li> </ul>
.1	Plan, organise and deliver each event as per plan of work						
.2	Identify and implement methods of income generation						
.3	Evaluate and monitor the success of city events						
<b>2.3 Improve community relations</b>							
<b>2.3.1</b>	<b>Deliver an integrated plan to improve good relations</b>					<b>Director/ AD's: Rose Crozier Lead: Nicola Lane</b>	<ul style="list-style-type: none"> <li>1. Letter of Offer was received for the Good Relations action plan and Summer Intervention programme from TEO in July 2017.</li> <li>2. The Good Relations Units delivered and commissioned 12 different projects through the annual action plan. This included support for 134 projects with over £15,000 participants through the good relations grant aid funding. The unit supported an additional 29 projects through Summer Intervention funding which delivers on behalf of TEO.</li> <li>3. The Unit has commissioned an external consultant to evaluate the outcomes achieved through the 2017-18 programme and establish a long term evaluation framework. Results of this work will be available in June 2018.</li> </ul>
.1	Receive confirmation of the letter of offer from TEO for District Council Good Relations Action Plan						
.2	Deliver and commission activities outlined in the plan						
.3	Evaluate the plan and report on progress to the Shared City Partnership						
<b>2.3.2</b>	<b>Develop and deliver an interfaces programme</b>					<b>Director/ AD's: Rose Crozier Lead: Nicola Lane</b>	<ul style="list-style-type: none"> <li>1. An application for funding was submitted to DOJ, but the decision was made not to fund any activity linked to interfaces through District Councils because of possible duplication with Peace IV.</li> <li>2. No staff were funded</li> <li>3. Activity at interface sites was supported through the good relations action plan. 6 projects were delivered to develop shared space and build relationships in these communities.</li> </ul>
.1	Receive confirmation of funding from DoJ						
.2	Recruit staff to deliver projects						
.3	Deliver and evaluate programme and outcomes contained within programme						
<b>2.3.3</b>	<b>Secure Peace IV funding to design and deliver a shared space programme</b>					<b>Director/ AD's: Siobhan Toland Lead: Nicola Lane</b>	<ul style="list-style-type: none"> <li>1. Council was advised in September 2017 of an indicative funding allocation</li> <li>2. Letter of Offer received for first round of Peace IV funding January 2018, ongoing compliance with Letter of Offer T&amp;Cs. Rebid for remaining allocation submitted February 2018</li> <li>3. Launch event took place in January 2018.</li> </ul>
.1	Receive confirmation of funding						
.2	Fulfil conditions of Letter of offer						
.3	Launch event						
<b>2.4 Reduce life inequalities</b>							
<b>2.4.1</b>	<b>Develop and deliver and integrated plan to address health inequalities across the city</b>					<b>Director/ AD's: Rose Crozier/ Siobhan Toland Leads: Valerie Brown/ Cormac McCann</b>	<ul style="list-style-type: none"> <li>1. Work is ongoing and will be carried forward into 2018/19. Work to align with the Belfast Agenda is progressing well, with key priorities identified and a meeting between BSP and the Council's CP team organised for early June.</li> <li>2. This is a complex piece of work and the establishment of a crisis de-escalation service will be carried forward into 2018-2019. The Street Triage element of the service will no longer be piloted due to resource issues within the Belfast Trust; it will be piloted in the SEHSCB area.</li> <li>3. Complete</li> <li>4. Ongoing – draft action plan developed</li> <li>5. Complete</li> <li>6. Complete</li> <li>7. Complete</li> <li>8. Complete</li> <li>9. Ongoing – Belfast joined UNESCO Global Network of Learning Cities</li> <li>10. Complete</li> <li>11. Carried forward into 2018-2019 under BSP</li> <li>12. All EBA targets exceeded at year-end. Sports Awards event held in City Hall with nominations for all categories</li> <li>13. Club mark scheme implemented with six clubs newly accredited or progressed to higher level</li> <li>14. All Support for Sport grant funding has been fully allocated.</li> </ul>
.1	Drive and support the work of Belfast Strategic Partnership (BSP) in tackling inequalities across the city and launch the BSP delivery plan						
.2	Work with partners to develop a pilot integrated crisis response service and street triage mental health pathway for the city						
.3	Launch the Take5 Toolkit and training programme and the findings of the Have Your Say Emotional Wellbeing Survey						
.4	Work with partners to develop and deliver a revised Emotional Resilience Action Plan						
.5	Organise and facilitate a meeting between Councillors and partners to determine the key actions required to reduce suicide in the city, improve access to services and to effectively address the links between suicide and addiction						
.6	Work with partners to develop and deliver Pledge 2 of Get Active Belfast (Active Travel Action Plan)						
.7	Work with partners to develop and deliver Pledge 4 of Get Active Belfast (Physical Activity Referral Action Plan)						
	Work with partners to deliver Pledge 6 of Get Active Belfast						

.8	(Community based activities and nutrition Action Plan)										
.9	Work with partners to develop a high level learning city plan for Belfast										
.10	Coordinate the 2018 Belfast Festival of Learning										
.11	Work with partners to support organisations to incorporate the Learning Charter principles within internal and external planning										
.12	Deliver the Every Body Active (EBA) 2020 programme and Belfast Sports Awards										
.13	Implement the club mark scheme										
.14	Manage the Support for Sport fund										
<b>2.4.2</b>	<b>Manage the strategic partnership with GLL and deliver integrated health targets</b>										
.1	Continue to develop and build on current progress in relation to governance and risk management of the BCC/ABL/GLL tri-partite contract arrangements										
.2	Review and amend the performance reporting programme and KPI measurements reported to ABL										
.3	Implement the new 2017-2020 ABL Business Plan and integrate actions into the annual compliance calendar										
.4	Develop robust scrutiny and challenge in relation to GLL business plans and reported KPI data										
.5	Further develop contract compliance assurance checks and report on key BCC/GLL policy and procedure alignment										
.6	Ensure that all performance measures, and in particular health outputs, are built around the strategic aim of 'more people, more active, more often'										
<b>2.5 Enable active, healthy and empowered citizens</b>											
<b>2.5.1</b>	<b>Deliver and monitor the volunteering strategy and action plan</b>										
.1	Establish steering group to oversee the implementation of the Corporate Volunteer Policy										
.2	Pilot 10 stage volunteer management process within Community Services										
.3	Carryout a baseline study of council departments and units in relation to their use and management of volunteers										
.4	Develop appropriate management information and analysis systems										
.5	Use new corporate information technology platforms, design a shared filing protocol										
.6	Monitor and evaluate the impact of volunteers in the delivery of services										
.7	Promote active volunteering within council.										
.8	Support and advise council departments and units to implement volunteer management systems and processes										
<b>2.5.2</b>	<b>Review and realign neighbourhood grant funding</b>										
.1	Agree the Terms of Reference for the corporate review of grants										
<b>Director/ AD's: Rose Crozier</b>											
<b>Lead: Noel Munnis</b>											
<p>1. Governance and risk management has remained a key focus of contract performance reporting throughout 2017/18. In addition to a robust programme of performance reports presented to Active Belfast Ltd we hold quarterly audit and risk meetings with GLL. The audit and risk meeting agenda was revised at the start of 2017/18 to focus solely on finance and H&amp;S in line with the key corporate risks associated with the contract. Corporate H&amp;S and AGRS attend these meetings</p> <p>2. Performance reports and specific KPI's are under constant review by ABL. A working group was established by ABL in 2017/18 to review the KPI's and reporting formats for 2018/19. A completely new set of KPI's has been agreed based on a RAG scorecard focused on getting more people, more active, more often with specific targets for health outcomes and engaging with traditionally hard to reach groups.</p> <p>3. The ABL business plan for 2017-2020 was agreed towards the end of 2016/17. The business plan includes key outputs and project completion deadlines. Due to other business priorities and resource pressures, it has been difficult to maintain focus on the business plan outputs. This has already been acknowledged by ABL and quarterly updates on the BP action plan have been scheduled into the ABL board meeting agenda schedule for 2018/19. We are confident that any areas of slippage will be recovered during 2018/19.</p> <p>4. Following the review of KPI's and performance reports formats (as above in comment 2) the focus has now demonstrably shifted to challenging GLL to deliver on continuous improvement. ABL scrutiny and challenge is now, for the first time, at a level appropriate to track and report on outcomes consistent with BCC strategic planning and in particular the Belfast Agenda and LTP.</p> <p>5. As above in comment 1.</p> <p>6. As above in comment 1 and comment 2.</p>											
<b>Director/ AD's: Rose Crozier</b>											
<b>Lead: Cate Taggart</b>											
<p>1. While support work is ongoing for volunteer activity across council, other work priorities have led to a delay in establishing the steering group.</p> <p>2. The 10-stage volunteer management process continues to be piloted within Community Services and this requires an evaluation to be undertaken.</p> <p>3-5. Departments have been invited to identify reps in order to expedite the following work priorities:</p> <ol style="list-style-type: none"> <li>The baseline study of council departments and units in relation to their use and management of volunteers</li> <li>The development of appropriate management information and analysis systems, and</li> <li>The use of new corporate information technology platforms to design a shared filing protocol</li> </ol> <p>6. Monitor and evaluate the impact of volunteers in the delivery of services: A pilot project is underway with the Dinghy Sailing &amp; Maritime Heritage volunteers. There are also plans for a pilot project with the Tropical Ravine volunteers.</p> <p>7. Community Services volunteer opportunities are advertised via Volunteer Now's website and through local community outlets. We continue to attract approx. 65,000 volunteers hours in support of BCC community activity programmes annually.</p> <p>8. Officers are working to develop volunteer management systems and processes to support the Tropical Ravine and Age-friendly Belfast staff.</p>											
<b>Director/ AD's: Rose Crozier</b>											
3. Recommendations have been agreed with CMT and short term issues being implemented at present											

.2	Engage the consultant and input into the analysis and report					<b>Lead: Jacqui Wilson</b>	4. Further engagement required on the full recommendations to commence after the summer
.3	Agree recommendations with CMT						
.4	Implement the recommendations						
<b>2.5.3</b>	<b>Review and deliver the Growing Communities Strategy</b>					<b>Director/ AD's: Rose Crozier</b> <b>Lead: Ricky Rice</b>	1. This work is partially delayed, but due to be taken forward as part of 2018/19 planning. The internal working group agreed that the strategy was sound but that a focused (phased 2) action plan needs developed, aligned to the Belfast Agenda and the C&N Services change principles. Following DMT approval of the action plan, we will report to CMT and Committee. The phase 2 action plan will be delivered over the next 2-3 years. All operational requirements continue to be managed through the City Park Manager.
.1	Review and update the Growing Communities Strategy and action plan						
.2	Present draft Growing Communities Strategy to Committee						
.3	Consult on draft Strategy						
<b>2.6</b>	<b>Provide fit-for-purpose city services</b>						
<b>2.6.1</b>	<b>Continue to deliver the C&amp;NS Departmental Change Programme</b>					<b>Director/ AD's: Nigel Grimshaw</b> <b>Lead: Rose Crozier/ Siobhan Toland/ Elizabeth Watts</b>	1. JDs in draft form, working with HROD on process for filling the posts, subject to CMT approvals. Initial aim to have people in post for Q4; however now aiming for Q1/Q2 2018/19. 2. All projects are ongoing, with further project prioritization planned for 2018/19. 3. The Development of the customer model is ongoing: 3.1 Complete 3.2 Ongoing 3.3 To be re-profiled post-Discovery i.e. 2018/19 – 2019/20 3.4 To be re-profiled post-Discovery i.e. 2018/19 – 2019/20
.1	Deliver Tier-3 management structure						
.2	Continue to work on service integration, structural change and efficiency projects						
.3	Develop Customer Model						
.3.1	<ul style="list-style-type: none"> <li>Develop Outline Business Case for the delivery of a corporate approach to Customer Focus</li> </ul>						
.3.2	<ul style="list-style-type: none"> <li>Examine and develop options around potential channel shifts</li> </ul>						
.3.3	<ul style="list-style-type: none"> <li>Undertake business-process analysis and develop options</li> </ul>						
.3.4	<ul style="list-style-type: none"> <li>Develop Corporate Customer Focused Strategy</li> </ul>						
<b>2.6.2</b>	<b>Develop and deliver an area-based approach and planning framework</b>					<b>Director/ AD's: Nigel Grimshaw</b> <b>Lead: Stevie Lavery</b>	1-3, 5 A council-wide area planning framework is currently under development. This new framework will reflect the multiple strands and complexity of introducing a new area operating model across the council. The delivery of the framework will be phased throughout 2018/19 to consider integrated service delivery opportunities and agree area plans for 2019/20.  4. We are current developing a strategic assets approach to support 2 workstreams: <ul style="list-style-type: none"> <li>Integrated working in communities</li> <li>Area based approach</li> </ul> An asset management group established to provide asset focused expertise on an area level.
.1	Engage with AWG and area partnership boards						
.2	Review area working approach						
.3	Devise area planning framework narrative and model						
.4	Develop an asset operating framework and investment plan inc pitches, community assets						
.5	Prepare to deliver the area planning model						
<b>2.6</b>	<b>Provide fit-for-purpose city services</b>						
<b>2.6.3</b>	<b>Deliver the bereavement improvement programme (including crematorium and cemetery development)</b>					<b>Director/ AD's: Siobhan Toland</b> <b>Leads: Michael Patterson</b>	1. Following a successful tendering process a sculptor has been appointed and engagement has commenced with the Focus Group on a proposed design 2. Work is continuing on the development of a new crematorium and agreement was given to appoint a design consultant to further develop the plans for the new building. The project has been moved to Stage 3 committed on the capital programme, held at Tier 0 – schemes at risk pending further work 3. A review of the implementation of the policy is ongoing and this includes continuing engagement with key stakeholders including memorial sculptors
.1	Develop Plot Z1 (baby public) memorial						
.2	Continue to work on the strategic crematorium and cemetery development						
.3	Continue to monitor the implementation of the memorial management policy						
<b>2.7</b>	<b>Support young and older people</b>						
<b>2.7.1</b>	<b>Develop an Age Friendly Action Plan 2018-2021 through HASP and deliver programmes of work to support older people and encourage active ageing</b>					<b>Director/ AD's: Siobhan Toland</b> <b>Lead: Damian Connolly</b>	1. The Age Friendly Belfast 2017 event took place on 26 <sup>th</sup> June as planned 2. HASP reviewed the timeframe, draft plan being presented to CMT on 6 <sup>th</sup> June 3. Draft plan scheduled to be presented to SPR on 22 <sup>nd</sup> June 4. Positive Ageing month was delivered in October 2017 5. Report scheduled to CMT on 6 <sup>th</sup> June
.1	Age Friendly Belfast 2017 and Beyond -Convention/Stakeholder event						
.2	Produce draft plan and complete public consultation						
.3	Final plan reported to Committee and submitted to WHO						
.4	Deliver positive ageing month						
.5	Review and develop action plan to ensure our services are Age Friendly						
<b>2.7.2</b>	<b>Develop and deliver an integrated children and young people framework and programme of work</b>					<b>Director/ AD's: Rose Crozier</b>	1. Youth Forum campaigns have been completed and presented at City Hall 2. Summer scheme review has been concluded awaiting final report 3. CYP activities are continually updated and opportunities for collaboration identified. Joint projects delivered
.1	Promote engagement through the youth forum campaign programme						
.2	Review summer activity provision to shape future outcomes based						

.3	CYP activity plan					<b>Lead: Cate Taggart</b>	4. Engagement plan updated 5. Evidence based approach continually applied and monitored to enhance service provision.
	Scope CYP programme of activities across department to identify opportunities for collaborative working and service delivery, identify gaps and improve partner delivery models						
.4	Review and update CYP engagement plan						
.5	Continue to monitor and review the CYP evidence based approach and outcomes						

City development							
Ref	Activity	2017/18				Responsible	Please provide detailed commentary for activity milestones
		Q1	Q2	Q3	Q4		
<b>3.1 Protect and enhance our environment and built heritage</b>							
<b>3.1.1 Develop and deliver the open spaces strategy</b>							
.1	Develop the policy framework					<b>Director/ AD's:</b> <b>Nigel Grimshaw</b> <b>Leads: Karen Anderson-Gillespie</b>	3. Strategic principles, Opportunities and Key Considerations for open spaces have been developed 4. A draft of the open spaces strategy has been developed, to be agreed by the SRO, considered by the pre-consultation group, CMT and then Committee. Public consultation will take place towards end of summer/ autumn. 5. Strategy finalisation will be taken forward as part of 2018/19 planning.
.2	Audit, map and assess current and future open space provision						
.3	Identify opportunities and develop action plan						
.4	Develop final draft of strategy and consult						
.5	Finalise strategy						
<b>3.1.2 Develop and implement the local biodiversity action plan</b>							
.1	Develop policy framework					<b>Director/ AD's:</b> <b>Nigel Grimshaw</b> <b>Lead: Orla Maguire</b>	1. Work is ongoing but has been delayed and will be taken forward as part of 2018/19 planning.
.2	Carry out audit of biodiversity across Belfast						
.3	Develop an action plan to include resources						
.4	Develop draft strategy and consult						
.5	Finalise strategy and prepare for implementation						
<b>3.1.3 Develop a 10year Strategic Waste Plan (The Waste Framework)</b>							
.1	Develop a 10+ year Strategic Waste Plan "Waste Framework" with high-level costed actions					<b>Director/ AD's:</b> <b>Siobhan Toland</b> <b>Lead: Tim Walker</b>	1. Work is ongoing 2. Following a PAC hearing, the arc21 RWTP was approved by a senior official within DAERA in autumn. This approvals process was challenged by a local opposition group and was supported by a judicial decision. Dfl (the relevant NI Dept) are appealing this decision to the Court of Appeal. 3. SoLACE have tasked their relevant Council Directors to consider how to progress. Following several meetings which have scrutinised the programme of work, there has been progress in some areas but resource constraints and competing priorities are delaying delivery.
.2	Continue to progress arc21 in the context of the Strategic Waste Plan						
.3	Synchronise delivery of the collaborative work of NILGA/SIB/DOE						
<b>3.1.4 Implement the circular economy programme of work</b>							
.1	Develop a strategic circular economy framework – "Resourceful Belfast"					<b>Director/ AD's:</b> <b>Siobhan Toland</b> <b>Lead: Tim Walker</b>	1. The discovery phase is ongoing and a report will be presented to P&C shortly 2. Work is continuing as planned.
.2	Implement a programme of work to deliver the circular economy for Belfast						
<b>3.1.5 Continue to support and progress HLF funding applications to restore and animate city assets including Tropical Ravine, City Cemetery and Templemore.</b>							
	<i>Tropical Ravine</i>					<b>Director/ AD's:</b> <b>Nigel Grimshaw</b>  <b>Lead: Maria McAleer</b>	<b>Tropical Ravine (1- 3)</b> • The planting plan has been completed and is now fully operational. • Ongoing 3 month engagement plan is in place and fully operational • Official opening took place on 11 April 2018. <b>Cemetery (4 – 8)</b> • Development Phase has now been completed as of end December 2017 • Conservation, Management and Maintenance and Biodiversity Plans have now been developed for the site and submitted to HLF as part of the Stage 2 application • Detailed plans have been developed for the new visitor/education space and a planning application is due to be submitted by end May 2018 • We are continuing to carry out stakeholder engagement- this will obviously increase greatly if we are successful at securing Stage 2 funding • Stage 2 application was submitted on 15 <sup>th</sup> December 2017. We have now responded to all HLF's queries surrounding the submission and our application is due to be presented to the NI Committee on 19 <sup>th</sup> June before progressing to the next stage assessment by HLF in London on 27 <sup>th</sup> June
.1	Implement planting plan for Tropical Ravine.						
.2	Engage with Friends of Botanic Gardens and all other stakeholders to implement an engagement process						
.3	Agree opening date for Tropical Ravine.						
	<i>City Cemetery</i>						
.4	Continue to work through the development phase.						
.5	Support the development of Conservation, Management, Maintenance & Biodiversity Plans						
.6	Develop plans for the potential physical build (visitor/education space)						
.7	Continue to carry out community and stakeholder engagement						
.8	Submit Stage 2 application						

.9 .10	<i>Templemore</i> Support the development of a service delivery contract approach with Templemore Users Trust to deliver outcomes in line with the Leisure Transformation Programme. Appoint physical and Interpretive design teams	<table border="1"> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>																		<b>Templemore (9 – 10)</b> <ul style="list-style-type: none"> <li>The physical and interpretive teams were appointed in August and September respectively</li> </ul>
<b>3.1.6</b>	<b>Deliver the neighbourhood dimension to the Belfast Resilience Programme</b>	<table border="1"> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>																	<b>Director/ AD's:</b>	1. Work on this activity is linked to the recent appointment of the new Resilience Director and any developing Belfast Resilience Programme implementation plan.
.1 .2 .3	Support the work of the internal programme support team Contribute to the development of the programme of work Support the development of the Resilience Strategy and deliver the neighbourhood dimension of the implementation Plan	<table border="1"> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>																	<b>Nigel Grimshaw</b> <b>Lead: Cate Taggart</b>	